

# **WORKFORCE OPTIMIZATION®**

# YOUR INSPERITY BENEFITS INFORMATION ON THE SPOT!

### AN INTERACTIVE VIDEO GUIDE TO YOUR INSPERITY BENEFITS

Insperity's Employee Self-Paced Orientation (SPOT) is an interactive online video guide to Insperity co-employment and benefits for both new and existing employees of Workforce Optimization<sup>®</sup> client companies. You can access SPOT 24 hours a day, seven days a week from any computer or mobile device to learn more about:

- Insperity and co-employment
- Completing your new hire paperwork online
- Using the Insperity Premier<sup>™</sup> platform and Insperity Mobile App
- Your Insperity benefits
- Eligibility and enrollment (including your initial and annual open enrollment opportunities)
- Wellbeing resources, apps, tools, and programs available through Insperity Group Health Plan coverage
- ALEX<sup>®</sup>, Online Benefits Enrollment, the Insperity Contact Center and other enrollment decision resources

The interactive SPOT experience is narrated in both English and Spanish and includes educational videos, direct links to online resources, and downloadable brochures. Access SPOT any time you need help with your Insperity benefits, or use it as a decision support tool for your initial and annual open enrollment opportunities. You can select the topics you want to learn more about from the SPOT menu, or go through the entire training any time for a comprehensive benefits refresher.

#### SPOT is available year-round on the Benefits page of Insperity Premier under "Resources."

Log in to portal.insperity.com and click "**Benefits**" under "**My Account**," then "**Employee Self-Paced Orientation**" under "**Resources**" to get started. You can also access SPOT in Online Benefits Enrollment during your initial and annual open enrollment opportunities for the Insperity Group Health Plan.

## >> Questions about your Insperity benefits?

Insperity is here to help, and we speak your language. Call the Insperity Contact Center from 7.am. to 7 p.m. CT, Monday through Friday, for personal assistance with everything from choosing a medical coverage option to enrolling online and more. Assistance is available in more than 150 languages, from Spanish to Tagalog.

# ¿Tienes preguntas sobre tus beneficios? Insperity está aquí para ayudarte, pues hablamos tu idioma. Llama al Centro de Contacto de Insperity de lunes a viernes de 7 a.m. a 7 p.m., hora del centro, para recibir todo tipo de ayuda personal, desde cómo elegir opciones de cobertura médica hasta cómo inscribirte en línea y más. Ofrecemos asistencia en más de 150 idiomas, desde español hasta tagalo.

